

CIRCULAR

Ref 1.Chief Minister's Press Release No.857 dated 12.11.2020
2. G.O.(Ms)No.673 dated 30.11.2020 of Revenue and Disaster Management (D.M.IV) department

In accordance with the references above and the ongoing online semester examinations, the following guidelines are issued for **reporting of all Final year students at the college for the even semester 2020 - 21.**

Theory / Laboratory Courses

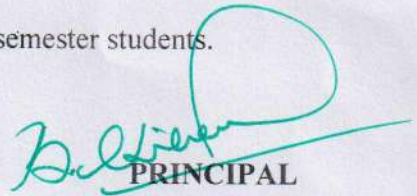
All courses will be offered in online mode only.

Project Work & Viva Voce

In case of Project Work undertaken in an outside Industry, the students shall obtain the usual bonafide letter from the Academic section by submitting the relevant request letter before proceeding further.

Students, both Day scholars and Hostellers, who have taken up their project Work in the college, shall take necessary directions from their guides through online mode. If any experimental work in the college labs has to be done, they shall finalize the experimentation schedule well in advance in consultation with the HoD/Guide and complete the work in the college in minimum time. If students are in need of hostel during the project work for experimental work, he/she shall have to send a request and the enclosed undertaking to Principal for his approval. They shall have to strictly fulfill all conditions stated in the enclosed SOP.

The Online classes will commence from 4th January 2021 for all final semester students.


PRINCIPAL

To:
Managing Trustee for information, Deans, All HoDs, CoE, Wardens, Library Gen. Maintenance, Day file.,

PSG POLYTECHNIC COLLEGE : COIMBATORE
STANDARD OPERATING PROCEDURE (SOP)

- Every Student is required to submit a No Objection Certificate from parents in the prescribed format and submit it in the Hostel (hosteller) or in the concerned Department (day scholar) on the first day of reporting.
- Hostel students are required to bring their COVID test (RT-PCR) report at the time of joining which had been done within 3 days before the date of reporting.
- At the time of joining the hostel, students should bring adequate number of N95 masks/3 ply face masks, two face shields, hand sanitisers, hand tissues, tiffin boxes/ carriers, laptops/tabs with internet connection, dining plates, tumblers, water bottles, digital thermometer etc. This is needed to obey the 14 days quarantine rule.
- Students staying in the hostel will not be permitted to go out of the college/hostel during the entire duration of their permitted stay. They shall have to remain in their rooms and shall not move to other rooms while inside the hostel. Food can be taken in the hostel mess or can be carried to their rooms in carriers. Hostel charges will be levied on daily rate basis if the stay is not for the entire semester (December 2020 to May 2021).
- Students shall wear face mask/shield always, wash their hands with soap/sanitiser frequently and maintain social distancing.
- Every student will be subjected to thermal screening when he/she enters the college/hostel.
- Students showing any COVID related symptoms, shall have to isolate themselves at home and at hostel after informing the Warden. If necessary they will be referred to the PSG Hospitals. Treatment if any will be arranged in PSG Hospitals.
- The government orders issued from time to time have to be obeyed fully.

DECLARATION FORM
(To be signed by student)

I, _____ (name of the student), son/daughter of Shri/Smt _____ hereby declare that, after having thoroughly read the SOP for reopening of college/hostel issued by UGC, Government of Tamil Nadu and the College, give my consent to report at the college/reside at the hostel as per the terms and conditions as stated in the SOP.

I understand that violation of these guidelines shall lead to disciplinary action against me

Roll No. & Name :

Mobile No.

If Hosteller, Room No.

Signature of the student

DECLARATION FORM
(To be signed by Parent)

I, _____ father / mother of

Mr/Ms _____ (name of the student) am willingly sending my son/daughter to College/Hostel, after having thoroughly read the SOP for reopening of college/hostel issued by UGC, Government of Tamil Nadu and the College. The duration of his stay in the hostel is from ----- (date) to ----- (Date).

1. I, undersigned, confirm that my Son/Daughter, _____, in the last 14 days, did not show any of the following symptoms: temperature, cough, headache, feeling ill, sore throat, cold, difficulties in breathing (shortness of breath), diarrhea; my Son/Daughter was well during this time.

2. In last 14 days, he/she has not been in contact with any persons who had tested positive for COVID.

3. My son/daughter is not from any containment zone or under quarantine due to Covid.

4. Being a Day Scholar, he/she shall stay at home, should the above-mentioned signs/symptoms appear or infection with COVID be confirmed in a person that shares the same household.

5. He/She is in good health and does not have any of the chronic diseases that may put his/her life at risk if he/she is infected with Covid-19

Name & address of the parent:

Mobile number of Parent

Date :

Signature of the Parent