

PSG POLYTECHNIC COLLEGE : COIMBATORE – 641 0004

**Advt.No. N3/1/2019
(Self Supporting Programmes)**

NON-TEACHING STAFF RECRUITMENT

Applications are invited from fully eligible candidates for the post of
Technical Assistant/ Junior Assistant .

S.No	Departments	Requirement
1	Technical Assistant	Diploma in Computer Science & Engineering / Information Technology
2	Junior Assistant	B Com/Any degree with Computer Knowledge

PRINCIPAL



PSG POLYTECHNIC COLLEGE : COIMBATORE - 641 004
Self Supporting Courses

APPLICATION for the post of

1. NAME (In Block Letters) : Department :
2. Address : Phone / Mobile No :
Email ID:

Permanent	Present

3. Date of Birth : Age : Marital Status :
4. Place of Birth : District: State :
5. Mother Tongue : Community : SC/ST/MBC/BC/OC
:
6. Nationality & Religion : Caste :
7. Academic Qualifications (from SSLC onwards)

SSLC/HSC/ Degree	Board / University	Name of the Institution studied	Class/ Marks obtained	Month & Year of Passing

8. Special Tests / Technical Qualification:

1. Special Tests :

S.No	Name of the Test	Month & Year of Passing

2. Technical Qualification

S.No	Name of the Course	Name of the Institution Studied	Class Marks obtained	Month & Year of Passing

9. Previous Experience

S.No	Name of the post	Employer	Pay and Scale of Pay	Period of Employment			
				From	To	Y	M

10. Present post, basic and total emoluments/month :

Post :

Basic :

Total emoluments : Rs.

11. Joining time required :

12. Name and address of the persons to whom reference can be made about the applicant

1.

2.

13. Any other information the applicant wishes to state :

Place :

Date :

Signature of the Applicant

(Endorsement of the present employer)

FORWARDED

Place :

Date :
employer

(Seal)

Signature of the present

Note : ATTESTED XEROX COPIES of degrees, certificates, testimonials, community etc. should be annexed to the application. Candidate already employed should send their applications only through their recent employer. Application, incomplete in any respect or from candidates who do not fully satisfy the prescribed qualifications etc, are liable to be rejected.

GENERAL INSTRUCTIONS

1. Application in the prescribed form completed in all respects should be accompanied by true copies of degree, testimonials etc., in support of their age, qualifications, professional experience etc., and other academic distinctions, reprints of publications if any. The original certificates must be produced at the time of interview.
2. Interim correspondence in connection with the applications will not be entertained.
3. Candidates already in employment should either forward their application through proper channel, or annex a certificate from the employers indicating that they have 'No Objection' to the application being considered.
4. Applicants must be prepared to come for an interview before the Selection Committee on a date to be intimated to them later **at their own cost.**
 - a. Request for change of date of interview will not be considered.
 - b. The decision of the Selection Committee shall be final and no appeal or correspondence shall be entertained in this regard.
5. **The institution reserves the right to fill or not to fill any or all the posts and to call or not to call any applicant for interview.**
6. Applications that are incomplete in any respect or from candidates who do not fully satisfy the prescribed qualifications or received after the due date etc., will be rejected.
7. Application completed in all respects , together with enclosures aforesaid, should be addressed to the **PRINCIPAL, PSG POLYTECHNIC COLLEGE, PEELAMEDU, COIMBATORE – 641 004 (Tamilnadu)** and sent by post to reach College office on or before **09.11.2019** indicating the **post applied for on the outer cover.**

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